



DNS Change Request – Non SBBS Hosted Account

Customer has registered a domain through SBBS using www.registeradomain.us and is now requesting the name servers be changed. Customer's have full control over their domain(s) registered by logging into www.registeradomain.us.

PLEASE NOTE: SBBS does not track passwords for user accounts at www.registeradomain.us but there is a password recovery interface that can be accessed by the customer.

For customers who have chosen to host their services with another provider, Customer and/or provider are responsible for making required changes to the domain.

SBBS technicians are available for a fee of \$35 per domain to login and make the required changes per your request and authorization. To request this service, please complete the remainder of this form.

Customer Name:
Phone Number:
E-Mail Address:
Domain Name(s):
Domain Name Servers: <i>(Change to these Servers)</i>

Credit Card Number:
Expiration Date:
Security Pin: <i>(Back Of Card 3 or 4 Digits)</i>

I hereby authorize SBBS Software & Consulting, Inc. to process the DNS changes for all domains listed. I understand that if my account is not setup properly, changing the DNS may affect my current services (if applicable). I understand my credit card will be charged \$35 PER DOMAIN listed. I have the authority to authorize this payment and execute this agreement. A \$100 charge will be incurred for each disputed credit card transaction.

Date:
Signature:
Print Name:

Please Return This Form via Fax To 847-795-0911